



**MEMORANDUM OF UNDERSTANDING (MOU):  
REQUEST FOR INTERESTED PARTNERS**

**SEEKING ARCHITECTURE PROFESSIONALS FOR GRADUATE STUDIO (SUMMER 2020)**

The Master of Architecture program within the School of Design and Construction at Washington State University seeks proposals from architectural design firms to instruct a seven-week Summer Immersion Studio. The aim of the studio is to provide students with a concentrated experience focused on an architectural issue at the local, regional, or national scale. Studios will include between eight (8) and fifteen (15) graduate students for a period of seven weeks. Graduate interior design students might join this studio for an interdisciplinary experience. A studio can be situated anywhere within the Pacific Northwest (WA, OR, ID, MT) or California, in the firm's office or other arranged facilities. All studio activities must take place within the U.S. Proposals should minimize material costs to the students. Students will provide their own transportation and housing. Proposals will be evaluated for creative blending of theoretical issues with contemporary architectural practice, and focus on a specific issue such as:

- architectural design in urban, rural, or niche communities, or involving infrastructure
- pro bono design and advocacy, marginalized client populations, or socio-cultural concerns
- integrated project delivery, ecological design, or public health
- material craft and fabrication, digital or analog
- Student projects may intersect with ongoing office projects or research if the nature of the student work is distinctly different than the work of typical paid employees

**Qualifications, Timetable, Compensation, and Responsibilities:**

1. Primary instructors must hold an M.Arch. degree or higher.
2. The studio must occur over seven consecutive weeks from (May 13—June 30, 2020), with a minimum of twenty (20) hours per week of student contact hours, over at least three days.
3. The proposed MOU is understood as a mutually beneficial collaboration, as well as a generous contribution of creative energy and resources toward the promotion of the profession of architecture in our region. As such, there will be no monetary compensation.
4. Required guidelines for syllabi, grading criteria, reviews, and documentation of student work will be distributed to the firm prior to commencement of studio.
5. At least one representative from the firm must participate in a late-afternoon symposium and exhibit at WSU Pullman on a Friday in September following the summer studio.
6. At the conclusion of the studio instructors agree to submit a PDF document set containing the course syllabus and assignments, and all final student projects.

**Proposal Requirements (in one PDF file):**

- Title and 300-word overview describing studio location and goals, issues to be investigated, facilities, resources, activities, methodology, significance to students and the profession, public outreach if any, and format of the final documentation.
- Draft syllabus including: additional course description as needed, assignments, weekly schedule, deadlines for deliverables and reviews, expectations for student research and production, evaluation procedures, grading methods, and final deliverables.
- Resumes for principal instructors.
- A professional portfolio and/or teaching portfolio of relevant experience.
- Estimated costs to students for materials and local travel not covered by the firm.

**Application Process**

Proposals are due on or before **Friday, January 10, 2020 at 5:00 p.m.** Proposals must be emailed to Professor Omar Al-Hassawi ([omar.al-hassawi@wsu.edu](mailto:omar.al-hassawi@wsu.edu)). Please email any questions in advance of this deadline. Proposal selection will be announced via email by **Friday, January 31, 2020.**