INFORMATION FOR CURRENT GRADUATE STUDENTS

TRACK 1   TRACK 2   TRACK 3
1.5 YEARS   2.5 YEARS   3.5 YEARS

M ARCH

FALL 2012
WASHINGTON STATE UNIVERSITY

THE MASTER OF ARCHITECTURE
GRADUATE HANDBOOK

“EVERY MAN’S WORK, WHETHER IT BE LITERATURE, OR MUSIC OR PICTURES OR ARCHITECTURE OR ANYTHING ELSE, IS ALWAYS A PORTRAIT OF HIMSELF.”

SAMUEL BUTLER
INFORMATION FOR CURRENT ARCHITECTURE GRADUATE STUDENTS

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IMPORTANT DATES & INFORMATION FOR FINAL THREE SEMESTERS OF MASTER OF ARCHITECTURE PROGRAM

General Note: All required coursework must be completed while in residency on the WSU campus with the exception of Arch. 580 Architectural Internship. Note: see grading policies for Master of Architecture students on page 5.

Fall Semester Deadlines

By October 15
Submit application materials for architecture scholarships. See page 7.

By December 01
Announcement of scholarship awards.

Spring Semester Deadlines

By April 01
Submit Arch. 580 proposal. See pages 8-17

By Spring break
Submit Program of Study form to Graduate School. See form and Guidelines for Graduate Education and Project page 19-21.

By second week in April
Register for Summer Session Course: Arch. 580 Architectural Internship. 4 credits. Note: Arch. 580 must be taken after Arch 511.

By May 01
Submit Application for Degree to Graduate School. See page 27.

During finals week
Arch. 511 final examination. See Architecture 511 and 513 Examination Procedures and Exam Criteria. See pages 29-32

Summer Session Deadlines

By July 01
Schedule time for Arch. 511 re-examination with your graduate project committee (if required). Re-examination takes place the week before Fall semester starts.

By July 25
Submit Arch. 580 documentation.

Week before Fall Semester
Take Arch. 511 re-examination (if required).

Fall Semester Deadlines

By October 01
Submit Change of Program or Change of Committee Forms to Graduate Program (if required). See pages 22-23.

Note: Program of Study must be approved by the graduate school before you can take final exam.

Two weeks prior to final exam
Schedule non-thesis final exam with graduate school. See form on page 25.

By November 1st
Pay graduation fee to graduate school.

Prior to Thanksgiving Vacation
Take Final Exam. Ballots to be submitted to the graduate program by the instructor. See Architecture 511 & 513 Examination Procedures and Exam Criteria on pages 29-32.

By last day of finals week
Submit to instructor a minimum of 5 signed graduate project books.

*Special Mandatory Note:
For 1.5, 2.5, and 3.5 year programs you must complete online research training by the end of your first semester in Graduate School. Training is located online at <http://myResearch.wsu.edu>
GRADING POLICIES FOR MASTER OF ARCHITECTURE STUDENTS

The following serves as guidelines and policies for grades in the M Arch program. These policies supplement the WSU Graduate School guidelines for maintaining minimum standards of excellence. The Master of Architecture committee will be responsible for overseeing and implementing these policies and will review student performance relative to these policies when required. The committee will be composed of the graduate coordinator, the Director (ex officio), Assistant Director and the chair of the student’s graduate committee.

Students in the M Arch program will be held to the following requirements:

1. Students must maintain a minimum 3.0 g.p.a. in all graduate courses. This requirement is cumulative and must be maintained from the first through the third semester.

2. Students that receive a g.p.a. between 2.75 and 2.99 will be automatically placed on probation. Students will be sent a letter from the Graduate Coordinator stating the probationary status and the expectations for raising the g.p.a. Copies of the letter will be forwarded to the Graduate School and placed in the student file.

3. Students will be given one semester to raise their cumulative g.p.a. to 3.0 or above.

4. If a student has two consecutive semesters of less than 3.0 g.p.a. they will not be allowed to continue in the program.

5. Students that receive a g.p.a. of less than 2.75 due to extenuating circumstances in any one semester will be reviewed by their committee. Based upon semester performance and in conjunction with stated skills and performance criteria for M Arch students, the committee will assess whether the student should be allowed to continue in the program. If determination is made that a student should not continue then they will be advised by the Graduate Coordinator of this decision.

6. Students who are considered to be achieving less than “B” level work in the spring design studio (Arch 511) will be given a grade of “X” and will be required to work on their project over the summer. Students will be required to enroll in six credits of Arch 702 during the summer. A minimum grade of “B” in Arch 511 must be recorded prior to the fall semester enrollment in Arch 513.

7. Students who are not considered to be achieving “B” level work in their graduate studio (Arch 513) in the third semester of the program will be given a grade of “X”. In this instance, the student will be responsible for improving their work and raising the grade to a minimum of a “B” before they will be allowed to graduate. Determination of the quality of work in studio will be the responsibility of the student’s graduate committee.

8. Students that receive an “X” in graduate studio (Arch 513) in their third semester will be required to register for Arch 702 the following semester and will have one semester to fulfill all requirements for graduation. Students must remain in residence while completing Arch 513.

9. Field study abroad fee in Arch 511 is required for all registered students. Non attendance for any other reason than documented medical conditions requires course fee payment and enrollment in a 1 credit Arch 490 course for field study makeup. As part of the study abroad experience students will also pay an ISIC card fee of approximately $25 and an application fee of approximately $125.

10. Students that choose to leave the graduate program in any one of the three semesters will need to reapply for admission. Decisions for readmission will be based upon prior performance, space availability and resources.

11. Students are required to complete the “responsible conduct of research training” at http://www.ogrd.wsu.edu/ori/rcr_training.html by September 1, 2012.
SCHOLARSHIP OPPORTUNITIES

Master of Architecture Students

The Miller| Hull Design Excellence Scholarship: Awarded to first year graduate students in the professional Master of Architecture program. The scholarship will apply to tuition during the third semester of the program. Recipients of the award receive a maximum of $2,000 and a paid summer internship with Miller|Hull between the second and third semesters.

The following firms and organizations have sponsored scholarships to be awarded in the spring semester:

- AIA Vancouver WA
- AMBIA Architects: Seattle/ Olympia
- Bassetti Architects: Seattle
- Baylis Architects: Bellevue
- BCRA Architects: Tacoma
- EV Ruffcorn, FAIA Architect: Seattle
- Integrus Architects: Spokane / Seattle
- Mahlum: Seattle
- Mulvanny G2 Architects: Bellevue / Portland / Irvine CA
- NAC: Spokane / Seattle
- SRG Partnership: Portland/ Seattle
- TCF Architects: Tacoma
- VOA Architects: Seattle, Washington DC
- YGH Architects: Portland

Application Process:

Application for the above awards must include the following:
- Portfolio of design and creative work. Ten page maximum utilizing 8 ½ x 11” format. (digital submissions not accepted) see Portfolio Submission Requirements and Guidelines
- Current resume.
- Five hundred word essay outlining your attitudes regarding architecture and the environment and how your design work seeks to embody these beliefs.
- Unofficial transcript of university coursework (see academic coordinator).

The above submission will allow students to be considered for all scholarships.

Schedule:

October 15: Application materials submitted to Academic Coordinator for Architecture
October 25: Review of Applicants begins.
December 1: Announcement of awards.

Note: Graduate students may also apply for the general school scholarships offered in the fall semester. Contact the main school office on the fifth floor for applications.
ARCH 580 REQUIREMENT

(To be taken after Arch 511)

Students have three options for fulfilling Arch 580, which are identified below:

Option 1: Travel Study

Briefly explain the group sponsored travel study program you will be attending. Include name and description of program, program leader, length, itinerary, and what assignments will be required. Attach program brochure.

If you are planning independent travel study, include itinerary, learning objectives and their relevance to your graduate study, and deliverables (documentation). It should be noted that your study research and documentation represent a minimum of 180 hours of time.

Funding support for travel may be available through the school. Students seeking financial support for travel study should also provide a one page written “justification for support” and a detailed budget.

All completed assignments and/or deliverables must be turned in to Arch Program coordinator by July 25th. See Off-Campus program policy on school website.

Option 2: Summer Architecture Internship

If you propose to work for an architecture firm or related professional (general contractor, landscape architect, etc.), list name of firm, type of firm, address, phone number, email, supervising architect/professional, dates of employment, job description. See Arch 580 Internship Objectives and Responsibilities (page 11) and Architectural Internship Evaluation Form (page 13) for materials to turn in by July 25th.

Option 3: Independent Study

If you choose to take summer coursework, list courses, descriptions, and credits [minimum of 4 semester credits] and explain the rationale for taking these courses – what relevance do they have to your graduate project. Note: You must register for Arch 580 in addition to registering for these courses.

If you propose to work on a special project under the sponsorship of architecture faculty or professional, provide the following: description of special project and your role, what documentation will be produced of your efforts, schedule of project production, relevance of this endeavor to your graduate project. Note that this effort should represent a minimum of 180 hours of time.

Documentation of special project efforts must be turned in by July 25th to be reviewed by the Master of Architecture Program Coordinator.

PROPOSAL OPTION FORM

Submit to Master of Architecture Program Coordinator by April 01st and that all concluding study/internship documentation must be submitted to the program coordinator by July 25th for summer school credit in Arch 580.

Today's Date__________________
Student name__________________
Email address__________________
Current Mailing address________
Phone __________________________
Permanent Mailing address________
Phone __________________________

Identify the appropriate option [Travel study, summer internship, or independent study] and provide the requested information for your choice on the lines below. Use extra sheets if necessary. Note: Proposal option must be turned into Graduate Coordinator by April 1st and that all concluding study/internship documentation must be turned in by July 25th for summer school credit in Arch 580.
ARCH 580: OBJECTIVES & RESPONSIBILITIES FOR ARCHITECTURAL FIRMS AND STUDENT INTERNS
OPTION 2

The Master of Architecture program in the School of Design and Construction at Washington State University offers a summer course Arch 580, Architectural Internship. This is a ten-week course at four credit hours involving a hands-on in office architectural training experience. The success of this course is dependent on the availability of architectural firms that are willing to provide student employment opportunities in a supervised professional training environment. The academic internship (Arch 580) counts towards NCARB Intern Development Program (IDP) credits (up to 930 hours).

A. Course Objectives:

1. Acquire and reinforce the discipline, integrity, judgment, skills, knowledge and quest for learning in the broad aspects of architectural practice.
2. Awareness about internship responsibilities and professional issues and opportunities.
3. Form a partnership between academia and the profession in identifying key issues in the education, training and preparation of competent architects.

B. Firm Responsibilities:

1. Provide an intern level training period of at least 180 hours of office employment.
2. Provide an intern training experience similar to the model used IDP (Intern Development Program) under the direct supervision of a licensed architect within the firm. In accordance with IDP, the training may involve a body of knowledge in two major categories: (a) Design and Construction Documents, and (b) Construction Administration.
3. On firm’s letterhead, submit to Paul Hirzel, Graduate Coordinator at the School of Design and Construction no later than July 25; a cover letter with verification of training time period and a brief assessment of student’s performance; and the Architectural internship evaluation form (attached).

C. Student Responsibilities:

1. Maintain consistent and diligent prescribed office hours throughout the training period.
2. Maintain a daily training log of tasks, duties and responsibilities throughout the employment experience for IDP (Intern Development Program) credit.
ARCHITECTURAL INTERNSHIP EVALUATION FORM

The student intern’s experience is evaluated relative to the degree of exposure to the activities listed below. The four levels are: N/A: no exposure; Aware: minimum exposure; Informed: moderate exposure; and Understand: maximum exposure.

Please mark an “X” in the appropriate box and circle the overall performance grade at the bottom.

Please return to: Paul Hirzel, Architecture Graduate Program Coordinator, Washington State University, P.O. Box 642220, Pullman, WA 99164-2220, hrzl@acm.wsu.edu, by July 25.

<table>
<thead>
<tr>
<th>A. Design &amp; Construction Documents</th>
<th>N/A</th>
<th>Aware</th>
<th>Informed</th>
<th>Understand</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Programming</td>
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<td></td>
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<tr>
<td>2. Site &amp; Environmental Analysis</td>
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<tr>
<td>3. Schematic Design</td>
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<tr>
<td>4. Code Research</td>
<td></td>
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<tr>
<td>5. Design Development</td>
<td></td>
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<tr>
<td>6. Construction Documents</td>
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<tr>
<td>7. Specifications &amp; Material Research</td>
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<td>8. Document Check &amp; Coordination</td>
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<td>9. Other</td>
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<td>10. Other</td>
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<tr>
<td>11. Other</td>
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<tr>
<td>12. Other</td>
<td></td>
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</tbody>
</table>

| B. Construction Administration    |     |       |          |            |          |
| 1. Construction – Office          |     |       |          |            |          |
| 2. Construction – Observation     |     |       |          |            |          |
| 3. Other                          |     |       |          |            |          |
| 4. Other                          |     |       |          |            |          |
| 5. Other                          |     |       |          |            |          |

<table>
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<tr>
<th>Overall Performance</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Below Average</th>
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</thead>
<tbody>
<tr>
<td>Overall Course Grade</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
</tr>
</tbody>
</table>

Firm Name: ____________________________________________

Supervising Architect: __________________________________

Phone Number: _________________________________________

Signature: ____________________________________________
ARCH 580 SUMMER INTERNSHIP
FOR M ARCH STUDENTS:
ARCHITECTURE FIRMS

It is very important to verify that the firm listed is still active in internship recruitment. Project loads are constantly changing so be sensitive to these conditions.

**Spokane:**

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
</table>
| Integrus Architecture | 10 South Cedar  
Spokane WA  99204-0624  
509.838.6681 |                     |
| NAC               | 1203 West Riverside  
Spokane WA  99201-1107  
509.838.6240 |                     |

**Seattle:**

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
</table>
| Anshen Allen      | 1500 4th Ave, Suite 450  
Seattle, WA  98101  
415.281.5539 |                     |
| Bassetti Architects | 71 Columbia Street, Suite 500  
Seattle, WA  98104  
206.340.5500 |                     |
| Callison Architects | 1420 Fifth Ave, #2400  
Seattle, WA  98105  
206.623.4646 |                     |
| Collins Woerman   | 710 Second Avenue, Suite 1400  
Seattle, WA  98104-1710  
206.245.2100 |                     |
| Craft Architects  | Terminal Sales Building  
1932 First Ave., Suite 408  
Seattle, WA  98101  
206.720.7001 |                     |
| Mahlum            | 71 Columbia, Floor 4  
Seattle, WA  98104  
206.441.4151 |                     |
| NAC               | 2201 Sixth Ave, #1405  
Seattle WA  98121-1847  
206.441.4522 |                     |
| NBBJ Architects   | 223 Yale Avenue North  
Seattle, WA  98109  
206.223.5555 |                     |
| Olson Kundig Architects | 159 South Jackson Street, 6th floor  
Seattle, WA  98104  
206.624.5670 |                     |
| Sienna Architecture Company | 911 Western Ave., Suite 400  
Seattle, WA  98104  
206.624.8682 |                     |
| ZGF Architects    | 1191 Second Ave.  
Seattle, WA  98101-2949  
206.623.9414 |                     |

**Mulvanny G2**
Portland:

BDI Architects Incorporated
1120 NW Couch St. Suite 300
Portland OR 97209
503.224.9656

Giffin Bolte Jurgens
815 SW Second Ave. Ste. 600
Portland, OR 97204
503.223.0992

Soderstrom Architects, P.C.
1200 NW Naito Pkwy., Suite 410
Portland, OR 97209
503.228.5817

SRG Partnership, Inc.
621 SW Morrison Street, Suite 200
Portland, OR 97205
503.222.1917

ZGF Architects
5320 Oak St.
Portland OR 97204
503.222.3860

Bellevue /Redmond:

Baylis Architects
10001 Main St.
Bellevue WA 98004
425.454.0566

Magellan Architects
8383 158th Ave NE, Suite 280
Redmond, WA 98052
425.885.4300

Mulvanny G2 Architecture
110 11th Ave. NE
Bellevue WA 98004
425.443.2000

McNaughton Associates
2122 112th Ave NE, #A-100
Bellevue, WA 98004
425.455.4304

Olympia:

Ambia
724 Columbia Street NW, Suite 400
Olympia, WA 98501
360.943.4650

Alaska:

USKH
2515 A Street
Anchorage, Alaska 99503
907.276.4245

California:

CTGY Group, Inc
17992 Mitchell South
Irvine, California 92614
949.851.2133

Washington:

Rice Ferguson Miller Architecture & Planning
262 4th Street
Bremerton WA 98337
360.362.1444

Tacoma:

Architects BCRA
2106 Pacific Ave.
Tacoma WA 98402
253.627.4367

McGranahan Architects
2111 Pacific Suite 100
Tacoma, WA 98402
253.383.3084

Tri-Cities:

KDF Architecture
1310 North 16th Ave.
Yakima WA 98902
509.575.5408

Pacific Northwest National Laboratory (PNNL)
P.O. Box 999
Richland, WA 99352
509.376.0867

Richland:

Kirkland:

Chesmore / Buck Architecture
123 Lake St. S #106
Kirkland WA 98033
425.627.1857

Olympia:

Ambia
724 Columbia Street NW, Suite 400
Olympia, WA 98501
360.943.4650

Alaska:

USKH
2515 A Street
Anchorage, Alaska 99503
907.276.4245

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Richland:

Kirkland:

Chesmore / Buck Architecture
123 Lake St. S #106
Kirkland WA 98033
425.627.1857
INSTRUCTIONS FOR COMPLETING PROGRAM OF STUDY FORM FOR THE MASTER’S DEGREE

Note: THIS IS A TWO-PAGE FORM

Form available on our web site: http://www.gradsch.wsu.edu/forms.htm#programofstudy
See Deadlines and Procedures [http://www.gradsch.wsu.edu/forms.htm#deadline].

Preparation of the program is the responsibility of the student in consultation with the advisor and master’s committee.

Approval for use of human subjects or animals in research is required. If the student plans to utilize human or animal subjects for research, please contact either the Office of Grant and Research Development or the Laboratory Animal Resources Center. Please note that Departments/Programs should ensure that all procedures have been followed and forms filed with the appropriate offices; they can also determine the appropriateness of such narrative within the thesis or dissertation. The Graduate School only seeks verification that University approval has been granted.

Front of Form:
If a definite thesis title has not been decided, the general subject area should be reported. Please obtain appropriate departmental and committee members’ signatures. Items concerning the program approval and the date of completion are reserved for the Office of the Graduate School.

Back of Form:
The student should supply appropriate information regarding courses taken and proposed, utilizing the WSU Catalog, Graduate Catalog, WSU academic records, and official transcripts from other institutions. Transfer credit, if requested, should be reported exactly as it appears on the original transcript. Transfer credit hours should be reported in semester hours and/or will be converted by the Graduate School.

For M.A. or M.S. (thesis): The thesis degree program must consist of not less than 30 hours of approved graduate credit including a minimum of 21 hours of graded coursework and 4 hours of 700, Master’s Research. Of these 21 hours of coursework, up to 6 credits of non-graduate credit (300- or 400-level) may be used.

For M.A. or M.S. (non-thesis): The non-thesis degree program must consist of not less than 30 hours of approved graduate credit including a minimum of 26 hours of graded coursework and a minimum of 4 hours of 702, Master’s Special Problems. Of these 26 hours of coursework, up to 9 credits of non graduate (300- or 400-level) courses may be used.


The program may not include courses graded P/F, courses not approved for graduate credit, or courses that are audited.

Any course included in the advanced degree program in which a grade of “C-” or below is earned must be repeated although not on a pass/fail basis.

A copy of the program must be given to the Academic Coordinator. The major department and student will receive official E-mail notification when the Program is approved.
<table>
<thead>
<tr>
<th>Course Prefix &amp; Number</th>
<th>Complete Catalog Title</th>
<th># of Credits</th>
<th>Grade</th>
<th>Sem/Qt/Year in Chronological Order</th>
<th>WSU Instructor or name of other Institution</th>
</tr>
</thead>
</table>

**List graded coursework only; no S/F coursework**

**SUBTOTAL GRADED COURSEWORK**

**List Additional Work – Special Projects or Independent Study (600), Informal Seminars, S/F Graded Courses:**

**SUBTOTAL ADDITIONAL WORK**

- Master’s Research, Thesis, and/or Examination (700) or
- Master’s Special Problems, Directed Study, and/or Examination (702)

**SUBTOTAL RESEARCH OR SPECIAL PROBLEMS**

**TOTAL CREDIT HOURS**
### Change of Committee

**Date:**

**Name:**

**Degree Sought:**

**Department/Program:**

<table>
<thead>
<tr>
<th>Course Prefix &amp; Number</th>
<th>Course Title</th>
<th>Credit</th>
<th>Semester</th>
<th>Year</th>
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</table>

**New Committee**

- Chair
- 
- 
- 
- 

**Old Committee**

- Chair
- 
- 
- 
- 

The undersigned accept the responsibility of acting as this student's committee.

**Signatures of new committee**

- 
- 
- 
- 

If adding a committee member from outside of WSU, a curriculum vitae is required and must be attached.

The reason(s) for the requested committee change is:

**On behalf of the Committee:**

**Date:**

**Recommended by:**

**Date:**

**Approved by:**

**Date:**

The above change of committee is recommended by:

**Chair, Major Department or Program:**

**Chair, Minor Department or Program:**
NON-THESIS FINAL EXAMINATION SCHEDULING FORM

Student's Name ________________________________

Candidate for:

☐ M.A. ________________________________
  (major)  ☐ M.Arch.
  M.S. ________________________________  ☐ M.I.T.
  (major)  ☐ M.B.A.
  M.A.T. in ________________________________  ☐ M.Nurs.
  M.Arch. ________________________________  ☐ E.D.M. (ballot meeting)
  M.Acc. ________________________________  ☐ M.P.A.
  M.Eng.Mgt. (ballot meeting) ________________________________  ☐ M.R.P.
  M.H.P.A. ________________________________  ☐ M.T.M.
  M.Mgt.

The Advisory Committee is responsible for insuring that the student has completed or is enrolled in all requirements for the Master’s degree identified above.

Completion of this form by the Advisory Committee indicates that the (a) student’s project is appropriate in format and content, or (b) student has the necessary preparation for the final examination, and that the student is enrolled in the required number of 702 credits.

Verification that the graduate student has received approval for use of human subjects or animals in research is required before scheduling the final oral examination. Please attach a photocopy of approval.

Please return this form to the Graduate School at the earliest possible date, but not later than 10 working days prior to the desired examination date.

ADVISORY COMMITTEE: ____________________________

SIGNATURES: ____________________________

DATE: ____________________________

Please provide the address for the committee attending away from the WSU campus.

This exam will be held via: Single Campus ____________________________

AMS/Video Conference ____________________________

(Please provide an address for the committee attending away from the WSU campus)

Other: ____________________________

("Other" requires approval by the Graduate School)

The above individuals approve the following place, date and time of examination:

(Building and Room Number) ____________________________

(Date and Time) ____________________________
APPLICATION FOR MASTERS DEGREE FORM

Note: THIS IS AN ONLINE FORM

Form available on our web site: http://www.gradsch.wsu.edu/forms.htm
See Deadlines and Procedures (http://www.gradsch.wsu.edu/forms.htm#deadline).

Log in With Network ID and Password:
Follow all instructions in online form. Pay mandatory $50.00 fee (Fee is applicable for one academic year following the semester in which the Application for Degree is Submitted).

ARCHITECTURE 511 AND 513 EXAMINATION PROCEDURES

A final examination in Architecture 511 to test student design and presentation skills takes place during the week prior to finals week or finals week of spring semester. The final examination in Architecture 513 takes place no later than the week before Thanksgiving break in the fall semester. It is the graduate student’s responsibility to inform the graduate school a minimum of 14 days prior to this examination. Note: Architecture 511 and 513 are subject to repeat rules. See Grading Policies for Master of Architecture Students.

Students who do not pass Architecture 511 (B- or below) in the Spring Semester must enroll in six credits of Architecture 702 during Summer Session and retake the exam during the week prior to Fall Semester. Students not passing this exam will not be allowed to continue in the Graduate Program. Students taking Arch 702 during the summer may take 580 concurrently.

Students who do not pass Architecture 513 in the Fall Semester must enroll in six credits of Architecture 702 in the Spring Semester and retake the exam prior to finals week (students must be in residence). Students who do not pass this exam will be dropped from the Graduate Program.

Final examinations are intended to establish minimum standards for granting of the Master of Architecture degree. It also aids graduate students in identifying skills and knowledge sets that are deemed by the School of Design and Construction at Washington State University as fundamental to the practice of Architecture.

The exam team is composed of a minimum of three (3) members and includes the graduate studio instructor (who is chair of the graduate committee), and two WSU faculty members. One committee member may be non WSU faculty and must submit a vitae to the graduate school for approval prior to the submission of program of study. Examinations will last approximately 1 hour after which the committee will deliberate on the merit of the student presentation in closed session for approx. ½ hour. The student will then be informed as to whether they have “passed without required revision,” “passed with revisions” or must retake the exam.

It is the responsibility of the graduate committee members to review student papers and materials in a timely manner and attend all formal exams arranged by the chair of the student committee.
Master of Architecture Examination Criteria

Students will be asked to present and defend the following information for both the Architecture 511 and 513 examinations. The exams are composed of three parts – a written section, a graphic section and an oral presentation. They differ in that the 511 exam requires all materials in final draft and schematic form and the 513 exam requires materials in publishable and professional presentation form.

Written Section of the hardbound document of the M Arch design investigation must include:

- Title
- Acknowledgements
- Table of Contents
- Abstract that defines and rationalizes “a question of significance” within the realm of architecture i.e. What relationship does feminism have to issues of transparency and how can/should this relationship be expressed in architecture? Or defines an area of emphasis with justification, i.e. significance of emphasizing exotic materials or modular design.
- Research findings and method of inquiry / design process. A scholarly account of the method of design investigation. Document and analyze relevant precedents, theoretical positions, and case studies with reference to architectural scholarship.
- Summary of your research findings including a description of how the investigation tests or expands on existing knowledge on your topic or the implications for the current scholarship on the topic.
- Definition of deliverables for final presentation. Outline what written and graphic products will best describe project intention, expression, and rational and process of work.
- Design project solution
- Conclusions
- Appendices
- Annotated Bibliography. What sources are used and how are they relevant?

Graphic Section (The Models and Boards) must include:

A selection of drawings, images, diagrams, supplemental text and models that depict 1) the graduate project intentions, 2) how these intentions are manifested in architectural form, and 3) the relevancy of your project. Study models and preliminary drawings and images are required for the Arch 511 exam where professional presentation drawings and models are required for the Arch 513 exam. As noted in the book requirements, reproductions of the presentation drawings and models are to be included in the book.

Oral Presentation must include:

Candidate must succinctly explain the relationship between project intention and its physical expression and be able to justify the appropriateness and relevancy of these choices.

Student must use graphic representations to illustrate their verbal presentation.

Student must demonstrate extensive knowledge of their area of emphasis when questioned.

Student must exhibit good public speaking skills – be articulate, poised, and capable of answering jury questions in a comprehensible manner.

Oral presentation requirements are the same for both Arch. 511 and Arch. 513.

In order to achieve a minimum pass:

All parts of the graduate project must be included and be comprehensible. There must be clarity of intention, expression and rationale in your verbal, written, and graphic presentation.

Student must demonstrate a design process – ability to use language, image, drawing, and model making to abstract (diagram) formal and programmatic intentions.

Student must demonstrate a high level of competency in model making, writing and speaking skills, and orthographic simulation – both manual and digital.

The graduate project topic must focus on a relevant question to architecture and/or area of emphasis. It is not acceptable to merely design a particular building type on a selected site. There must be a primary question of inquiry or area of architectural emphasis that is investigated and substantiated by the building design.

The graduate project must be of significance to the discipline of architecture and make a significant contribution to existing literature.