

SDC LEADERSHIP TEAM MEETING MINUTES

September 21, 2016 / Carpenter Hall 521 / 4:00pm-5:00pm

4:00pm

Burning Announcements

- No regularly scheduled meetings the next two weeks; next meeting scheduled for Oct. 12, 4:00pm.
- OA3 update (if any)
Applications closed on 9-20-16 (last night) and will be reviewed this week. Our goal is to narrow to a short list by the end of the week, extend interviews, and (as per the job ad) interview the week of Sept. 26-30).
Interviews scheduled for six candidates on Friday, September 30.
- Spring courses (any update?)
Please release assignments to faculty.
Dave – met with Sue Lani yesterday and she is very excited to teach Pro Practice.
- Expenditure guide update (updated thanks to CJ; will be added to overall policy tome).
- Schulz updates
Currently Jaime is compiling the Schulz updates using the information she is posting on the web. Jaime is requesting additional information from the programs that she can include.
- Deans' wrap
Overall the feeling from LT was positive on their attendance.

On the director position, we will not be initiating a search for a permanent director right now, but looking to appoint an interim for 2017-18. The deans were interested in our input as to how we might go about appointing an interim director for 2017-18. We agreed on a self-nomination process among eligible (e.g. tenured, associate professor rank or higher) SDC faculty. The deans suggested that folks could encourage eligible faculty to self-nominate. The deans would then collect impressions/opinions on self-nominated candidates from faculty and staff, perhaps via email recommendations, and then render a decision. A timeline for this process was not established, but we discussed that the leadership transition might begin in March, in which case we would want the nomination/impression process to commence around the beginning of spring semester 2017 (January). Phil will report out at the next faculty-staff meeting.

The deans also were interested in evaluating the school as a whole as we set up a transition to future leadership. The deans suggested the LT might consider external reviewers of the school—and who might they be? What schools/colleges in the country have (close to) the SDC's configuration of programs and would be apt reviewers? In preparing a self-evaluation of the school (which should be completed prior to inviting the external reviewers, which Dean Bender suggested we may wish to accomplish by February), the

LT wished to emphasize how far we have come in the past few years in terms of integrating the programs in the SDC. The LT also felt it was worth emphasizing that the formation of the SDC in 2011 (along with the closure of Spokane's IDI) was a big idea (as part of the A2P2). The deans also suggested we might consider re-examining the MOA as we move forward, and they would like metrics documenting performance in various areas, from external revenue to enrollment figures. **The LT will be moving ahead to compile information for self-evaluation. This will be presented to potential external reviewer(s) who will be solicited to evaluate the school. Much information already exists in various documents, but not yet in a cohesive packet ready for evaluation.**

4:30pm

SDC Central

- Travel plans?
- Confirmed program meetings:
 - LA: Friday, Nov. 4, Site Workshop, 222 Etruria St. Ste. 200, 1:30-3:30
 - Arch: Thursday, Nov. 3, Gensler
 - CM: TBD
 - ID: TBD

Phil would like all of the leadership team to attend.
Jaime will handle reservations for hotel and flights.

- SDC Central Agenda (proposed)
 - 8:00 Coffee and intro (SDC Director)
 - 8:15 Updates from SDC program heads: faculty, students, and curriculum highlights (SDC Program Heads)
 - 9:00 SDC Central Board member updates: are 2016 program goals from the spring meeting being met? (SDC Central Board)
 - 10:00 Board-supported SDC initiatives update (SDC Director)
 - SDC Virtual Laboratory update
 - Solar Decathlon update
 - 10:15 Break
 - 10:30 Break into program groups to discuss goals for the year (All)
 - 11:15 Spring meeting discussion (All)
 - Similar to last year? (Central meets on Thu, then full on Fri?)
 - Student activities?
 - More time for program boards?
 - 12:00 Lunch/conclusion

The agenda was discussed and it was decided there are no changes at this time. Phil had a discussion with Mark B and Jim H on Thursday and they thought the agenda above was fine, but wanted Phil to discuss some of the leadership changes as well as showing the SDC video, for the board's info. They also thought it would be appropriate somewhere to discuss the idea of 100% participation among all board members.

5:00pm

Adjournment