

## SDC LEADERSHIP TEAM MEETING MINUTES

April 3, 2017 / Carpenter Hall 521 / 3:00pm-4:30pm

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**3:00pm**

### Announcements

- Commencement Gallery Show (Carrie V.)
  - Carrie Vielle shared her idea for the final gallery show of the year which highlights all of the graduates.
  - Carrie's two guiding principles for this show: every student graduating has earned a spot, and it has to be professional.
  - Much of the work falls on Carrie V. for installation and take down.
  - Carrie would like to reach out to all faculty currently teaching studios to propose a plan. Included in this plan: choosing a deliverable, discussing installation guidelines, coordinating a drop-off deadline (proposed Monday, May 1, 2017 at 3:00 pm), and setting a pick-up date (proposed Monday, May 8, 2017).
  - Phil encouraged program heads to reinforce this with faculty at individual program meetings and any other communication (e.g. emails).
  
- SDC 140 use of plotter (see email attachment)
  - SDC 140 students have been given an assignment that needs Adobe Creative Suite. Some students need access to SDC computers to complete this work. These students do not have access to the computer lab.
  - The leadership team approved option #4: students will have limited access to 325, using Cougar Card for entry.
  
- "Introduction to Parametric Modeling" summer course
  - It was decided that this class can be offered, as long as it is negotiated at a salary which breaks even.
  - **Action item: Jaime will send Saleh the same paperwork sent to all faculty members who submitted summer session proposals. Carrie will calculate break-evens.**
  
- Inviting president and/or provost to event for 2017-18 academic year (email from 3/30...due to Nelda by Thursday, April 8)
  - Jason proposed the ARCH-CM senior capstone project in April 2018.
  - Phil proposed the Revitalizing Rural Environments event March 2018.
  - **Action item: Phil will communicate these to Nelda.**

**3:30pm**

### SDC Visioning Exercise I

- Discussion of structure for the meeting
  - Phil proposed an agenda.
  - David proposed adding potential configurations to the agenda.

- Jason suggested including CM into potential configurations, as it has not been approved for CM to form its own department. David suggested that if CM wants to be its own department, it should be stated so the other programs can plan accordingly.
- Discussion continued about the agenda and the plan for the SDC Visioning Exercise 1.

**4:30pm      Adjournment**

**Upcoming reminders:**

- April 15: SDC 555 decisions rendered (will need to discuss at April 10 meeting)
- April 15: TA applications due (will need to discuss at April 17 and/or April 24 meeting prior to May 1 notification)