

SDC LEADERSHIP TEAM MEETING MINUTES

February 6, 2017 / Carpenter Hall 521 / 3:00pm-4:30pm

3:00pm

Burning announcements

- Need students to attend dean candidate lunches on Feb 13, 16, Mar 6 (per Nelda Hume email I forwarded on 2-3-17). Need a list of names/emails:
 - Jaime suggested sending club officers.
 - Phil suggested we submit names to Nelda from all of our disciplines.
 - For ID, Bob submitted Shelby Ruiz, Christie Andresen, and Ivan Nunez-Robles.
 - For CM, Jason submitted Charlotte Schmitz, Marie Landsverk, Marcus Konopaski, and Austin Bartleson.
 - For LA, Steve submitted Philip Vandevanter and Zochil Castro.
 - For ARCH, David submitted Matt Staley, Jared Milne, and Vlanka Catalan.
- SDC Spokane Day logistics
 - David reported that Matt Staley has organized student leaders into three groups. Leaders are planning to take the entire group to the CUB. When they return they will split into groups and tour the Fabrication lab, studios, the virtual classroom, and hallway of displays. Group will reconvene at gallery at 11:15.
 - Jason asked if CM would be represented. David answered that the students were responsible for reaching out across the disciplines. He added that showing off the CM room on the second floor is an option.
 - Phil encouraged all program heads to support David, and this event.
 - Phil thought the virtual classroom might not be best for the tour, as it is likely to be a construction zone at that time. David suggested substituting a CM room instead. However, further discussion landed that it might be worth showing a construction zone to demonstrate progress and excitement for what might come.
 - Jaime asked if the tour leaders were from all of the disciplines. David said the ARCH students are taking the lead but it is his understanding that students from all disciplines are being invited to participate.
 - Jaime asked if Julie should check with the ambassadors and David replied “yes”. **Action item - Jaime will ask Julie to check with the ambassadors for support on this event (done).**
- SDC Advisory Board logistics
 - Jessica is coordinating meals; more details will be communicated, as the meeting gets closer.
- No LT meeting on Feb 20
 - Jason and Phil will both be in Florida.
- SDC FCOD event (Julie)
 - The event is Saturday, March 4. To attend, students must have a minimum GPA of 3.7. This is an entire day and an evening of

activities. From SDC two ID, three ARCH, one LA, and one CM students are registered. Phil and Ayad will be there for the showcase reception. Jason and Bob have committed to the morning event too (10-11:30am). Charlotte has committed to the dinner and dessert (5:30-8). Julie can also attend the dinner and dessert. It was decided that Bob, Jason and Phil would attend the dinner and dessert. **Action item - Bob, Jason, Phil add this to your calendars.**

3:15pm **Fall 2017 Course Schedule and Teaching Assignments**

- This is due on Friday. Discussion ensued about some of the assignments.
- Discussion regarding SDC 120 – MWF at 9:10, taught by John Abell was discussed. Alternate possibilities are being explored. **Action item - David will talk with John.**
- Jaime shared that the big idea was to make sure the right professors were assigned to the right courses and that times do not get moved to suit professor preference since it is complicated to fit everything in and the university has parameters for when courses can be scheduled.
- Bob asked about SDC 100 and why class capacities are larger in the fall, than in the spring. Possible reasons for this were discussed, but no one knows exactly why this is.
- The ID faculty roster was discussed. **Action item - Bob will discuss with ID faculty before Friday and report to Jaime with changes that need to be made.**
- Jason shared that depending on how successful CM searches are, and if pending requests to faculty senate pass, it will change classes. Jason also asked Jaime to change the faculty member assigned to teach 102 from Gunderson to Cherf.
- Phil suggested we send this schedule in, with no further delays and deal with the changes as they arise.
- Phil stated that faculty members have expressed appreciation in knowing in advance what classes they will be teaching.
- Jaime shared that the University regulates when classes can be offered and the university can deny or approve our changes.

Phil shared with the group the Steelcase grant Jaime has been working on.

- Good job Jaime! She has some changes to make, and will then send it to everyone to see (done).

3:45pm **SDC Faculty and Student Awards**

- Student Nominations for CAHNRS Honors
- Faculty Nominations for VCEA Reid Miller
 - Phil shared that we need to make these nominations very soon.
- Suggestions for SDC process
 - Phil expressed the need for a long-term process to nominate faculty for awards. Thank you Jaime for putting together a “Teaching Awards” policy.

- Phil suggested, as one suggestion, that we develop a process so that the Reid Miller nominations are the same people nominated for faculty-of-the-year awards at the SDC level, but that he was open to more ideas (and that that process would not necessarily be this year's process). Steve asked if the new process replaces the past process.
- Jaime suggested that going forward after this year there is one process, with one committee for all nominations. She suggested that for this year, we identify Reid Miller nominees at this point, and then continue to work on the rest of the award process later.
- Phil shared that the Reid Miller award is just for VCEA faculty.
- Jaime shared the criteria for the Reid Miller award.
- Nominees were discussed and will be notified to submit required materials before the March 3 deadline. **Action item – Phil will notify the nominees and John Schneider.**

4:30pm Adjournment

Upcoming reminders:

- **March 1:** Call for faculty TA requests for fall 2017 (due March 15)
- **March 10:** SDC 444 proposals due for fall 2017 (decisions rendered by March 31)
- **March 15-30:** TA requests reviewed and approved by LT
- **March 27:** SURCA judging (let's discuss who is available for the LT meeting)
- **March 31:** SDC 555 proposals due for spring 2018 (decisions rendered by April 15)