

SDC LEADERSHIP TEAM MEETING MINUTES

February 27, 2017 / Carpenter Hall 521 / 3:00pm-4:30pm

3:00pm

Burning announcements

- Alpha Rho Chi request
 - Other clubs have been more successful at fundraising. Alpha Rho Chi is a cross-disciplinary club. Discussion ensued about whether or not this should be funded at an SDC level. Phil will follow up.
 - Steve Austin suggested there be an all club orientation at the beginning of each academic year to establish rules and procedures.
 - Phil added that this would be good; there can, however, be many complications around fundraising if students go out to alumni/donors without development backing.
- A+CA Report (Jason)
 - Jason shared the group is trying to foster integration between Architecture and Construction Management. The definition of integration varies from school to school, or college to college. The group aims to promote research associated with integrated education. There is an upcoming conference in Fall 2018 in the south. Next spring's meeting will be tied with ASC conference and architecture conference.
 - Phil asked if there were discussions of adding ID and LA to the group. Jason answered that there was no discussion regarding expanding the group.
- Expenditure Guide update (Carrie)
 - Carrie has already emailed the 17A Expenditure guide to the group. No further questions were asked.
- VCEA Convocation Award Nominations Due March 10
 - Bob shared that an ID student was submitted for the CAHNRS "Outstanding Senior" award. Discussion about undergrad awards. Steve has written his. Bob will write a nomination and send it to Phil who will submit it to CAHNRS. **Action item – Bob send your nomination to Phil.**
- Teaching assignments related to "call for TA requests"
 - Call will go out for TA requests this week. Jaime emphasized this will be difficult if teaching assignments have not been shared with faculty members. Jaime encouraged program heads to make requests based on classes in these cases.

3:30pm

SDC Central Board Agenda

- Bylaws, etc.
 - Phil shared and went over the agenda.
 - Phil's shared that his big objective for the Central board meeting is to clarify the bylaw language around giving.
 - Discussion continued about the language of individual programs' bylaws and the verbiage included.

- Discussion regarding additional asks for donations was had. Carrie suggested asking for funds for student support, and funds for faculty professional development. Jason and Phil both concurred that we should not be shy about letting advisory board members know about our fiscal situation and that we have more student scholarships now than students even apply for. Folks must understand that in order for students to be successful, we also need to help the faculty and staff be the best it can be.

SDC Advisory Board

- Agenda
 - Steve offered an update about the panel discussion Thursday, from 12:00pm-1:15pm, SDC 100. Instead of 1-2 board members from each discipline, please update agenda to read *with board members*.
Action item – Phil update the agenda (done), David send an email to ARCH board to see if anyone would like to participate (done).
- Finalize rooms, discuss overlaps
- Go over slides: Phil will continue to work on this; he has recently received some bar charts from Courtney to include.

4:30pm Adjournment

Upcoming reminders:

- **March 1:** Call for faculty TA requests for fall 2017 (due March 15)
- **March 10:** SDC 444 proposals due for fall 2017 (decisions rendered by March 31)
- **March 15-30:** TA requests reviewed and approved by LT
- **March 27:** SURCA judging (let's discuss who is available for the LT meeting)
- **March 31:** SDC 555 proposals due for spring 2018 (decisions rendered by April 15)