

SDC LEADERSHIP TEAM MEETING MINUTES

November 2, 2016 / Carpenter Hall 521 / 4:00pm-5:00pm

4:00pm

Burning Announcements

- Reminder: no meetings on Nov. 16 & 23
- Nov. 30 meeting will be TA selection meeting
 - December 1st is the deadline for communicating with students.
- “INTO” Pathway (email from Erica Austin)
 - Nov. 8th is the meeting date up at the CUB. Please attend if you have time. Until more information however, nothing we need to do.
- SDC newsletter update (if any)
 - Proposed - one article on integration, two articles for each program. Phil is fighting for this, but VCEA Communications will be putting it together so it remains to be seen how they wish to do it.

New item: Additional discussion was had regarding SDC 100.

- Jolie proposed an “ad hoc” SDC 100 committee meet to discuss next semester’s instruction to make sure the intent of the class is honored.
- Discussion was had about who would be involved in this meeting and if it was necessary.
- Jaime – added that SDC 100 has a template that needs to be followed, regardless of the faculty member instructing.
- David offered to speak one-on-one with Ayad.
- Phil commented that as this is a collaborative course, so it should be a leadership team discussion or an ad hoc committee meeting, not just a discussion between Ayad and David. Bob is working on a draft of the SDC course guidelines.
- **Action item – Bob will work on course guideline and will email it to the LT. The LT will review it and it will be used at the meeting to prepare for next semester. Jolie will be sending out an email to an ad hoc committee, including Ayad, to discuss SDC 100 for spring semester.**

4:15pm

Final SDC Central Meeting Prep

- Agenda glance
- Gary Mueller Scholarship fund has been added to the agenda. Vicki may or may not be present at the meeting.
- Run-through
 - SDC Student numbers – emphasize percentage increases instead of number of students.
 - New brochures will be shared. David Wang has one from each program to pass around.
 - ID – Bob has no handouts, and no Power Point slides. He will share about recent accreditation, scholarship, graduate placement, study tours, changes in curriculum, undergraduate highlights,

achievements, job shadows, the Callison lecture series, focus forums regarding hospitality to bring in groups of professionals with active learning activities for students.

- ARCH – Dave will share items from architecture board meeting agenda and architecture “THIS WEEK” emails.
 - CM – Jason will share DBIA student competition, integrated study tours, Japan next semester, NYC this semester, recruiting updates, placement, industry alumni engagement events, student competition, faculty endeavors.
 - LA – Jolie will share about study tours, regionally and in NYC; LA’s role in Solar Decathlon, Seed Grant with Stormwater, scholarship updates, integration updates.
- Phil suggested all programs add in collaborative information but not be redundant. It doesn’t need to all be integrated, there can be some program specific info.
 - Phil shared that so far all Advisory board member donations have been to the SDC Virtual Lab (not Solar Decathlon). He will be sharing photos and the progress on the Virtual Lab.
 - Solar Decathlon: Jason shared a “notice piece” that the CM board members offered furniture but the students have not been able to communicate what is needed so contributions have not been made. He shared this so we could be prepared how to respond in case this brought up.
 - Any further thoughts?
 - Fundraising ideas for school-wide activities beyond virtual lab and solar?

5:00pm

Adjournment