



Nomination Process for Graduate Program Head for Architecture

Prelude

The graduate program head for architecture is an appointed position, which should follow the recommendation and acceptance of a program head for that particular discipline in the spring semester. The program head and director should then work together to appoint a graduate program head for architecture. It is important that the new program head have a significant “say” in the selection of a graduate program head for architecture, for the two must work closely together during their tenure. However, the director is ultimately responsible for making the recommendation for appointment. As with the program head, the final decision is issued by the dean(s).

To be eligible for the graduate program head for architecture position, faculty must be clinical, tenure-track, or tenured SDC faculty at the time of appointment.

Graduate program head for architectures will be granted a three-year renewable contract, officially beginning at the start of the academic year (mid-August).

Proposed Timeline

- **January:** Program head recommendations are forwarded to dean(s) by director.
- **February/March:** Program head-elect and director work with dean(s) on new contracts for August start.
- **March/April:** Program head-elect and director discuss potential graduate program head for architecture (for each program as necessary).
- **April/May:** Director appoints graduate program head for architectures and sends recommendations to dean(s). Upon approval by deans and completed contract, future graduate program head for architectures begin “training” process (details TBD).
- **August:** Graduate program head for architectures begin appointment per terms of contract.